

# VICSES Cobram

## Update from the Emergency Services Infrastructure Authority

### Project Update | November 2021

- Planning permit approval has been received following review of the revised drawings.
- Detailed design and subsequent unit selections has been completed with the design endorsed by the Project Control Group (PCG) and approved by the Sector Coordination Group (SCG).
- The tender process to procure a builder is now in progress, with preparation of drawings and documentation underway (refer to page two for more information on tender process).
- It is anticipated the project will go out to tender by the end of 2021.



Proposed site



Architectural render  
– south east view

### Next Steps

- Completion of tender documentation, including incorporation of Unit's selected finishes.
- Project Control Group to endorse and Sector Coordination Group to approve, documentation for tender release.
- Commence Request for Tender process and appoint a preferred builder.

### Project Timeline

#### Site due diligence

Complete

#### Concept designs

Complete

#### Schematic design

Complete

#### Town planning and zoning approvals

Complete

#### Detailed design

Complete

#### Tender documentation

In progress

#### Procure and appoint construction firm

Q1 2022

#### Construction commences

Q2 2022

#### Construction concludes

Late 2022

#### Commissioning of facility

Late 2022

#### Handover of facility

Late 2022

*This update is current at time of distribution, however due to unforeseen circumstances, changes may occur.*



# Procuring a builder



The Department is committed to ethical, sustainable and socially responsible procurement. When procuring a builder to construct facilities on behalf of VICSES, ESIA does not simply accept the lowest price. A structured process is followed that considers value for money, the total benefits and costs over the life of the works, as well as environmental, social and economic factors, benefits and risks.

Building contractor procurements are often multifaceted and complex. The Department's Procurement and Contract Management Framework provides a set of principles, procedures and templates to support efficient, value-for-money procurements of building contractor services.

ESIA has implemented a multi-stage procurement process as part of the VICSES capital works program. By releasing an Expression of Interest to the market in 2019, ESIA sought to gain a detailed understanding of the contractor market and to identify a shortlist of contractors who could be invited to participate in the second stage Request for Tender process to ultimately identify the preferred contractor for delivery of your local headquarters.

## What criteria is used to evaluate tender submissions?

Tender submissions are broken into four sections:

1. **Conformance:** the tenderer provides general company information and responses to the mandatory requirements.
2. **Technical criteria:** the tenderer demonstrates their technical capability and capacity and proposed approach to deliver the services.
3. **Commercial:** the tenderer provides a lump sum 'price' and rates for specific items that may require inclusion in the contract.
4. **Legal:** the tenderer confirms their acceptance of the contract form, or alternatively proposes alternative terms and conditions.

## The technical criteria include an assessment of...

- The proposed team for the project and their relevant project experience and roles
- The proposed sub-contactors for key aspects of the building's construction (structural steel, electrical, plumbing, roofing etc.)
- Current workload and capacity to deliver the project
- The proposed schedule to deliver the works including date for completion
- Identification and mitigation of risks
- The supplier's approach to Occupational Health & Safety.



## How long does the procurement process take?

It is important that the procurement process is conducted in an efficient and transparent manner to ensure all tenders received are fully and fairly evaluated. This means that the process from tender issue to contract award can take up to four months. This process provides for a robust selection of the contractor who will be responsible for delivering your new LHQ.

### Contact

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