

## **Project Update | December 2020**

- The team at ESIA would like to say thank you for your collaboration and patience in delivering your new fit-for-purpose facility. We hope you enjoy settling into your new home and have a safe and Happy New Year.
- ESIA will continue to work closely with VICSES to ensure operational readiness.





New VICSES Wangaratta Unit

#### **Next Steps**

Planning for official opening event for March 2021 (TBC).

#### **Project Timeline**

Site identification

Complete

Site due diligence

Complete

Land acquisition

Complete

**Concept designs** 

Complete

Schematic design

Complete

Town planning and

zoning approvals

Complete

**Detailed design** 

Complete

Procure and appoint construction firm

Complete

**Construction commences** 

May 2020

**Construction concludes** 

December 2020

**Commissioning of facility** 

December 2020

Handover of facility

December 2020







#### **Commissioning of your facility**

Building Contractor commissioning of your new facility is an important process that takes place prior to Practical Completion and the issue of a Certificate of Occupancy. The new facility cannot be formally handed over to your unit until the Building Contractor has completed their commissioning.

The Building Contractor's commissioning is separate to the operational readiness commissioning that VICSES will complete to ensure your own equipment is 100% ready for you to move in and commence operations from your new local HQ.

### What is commissioning?

Building Contractor commissioning is a crucial process that verifies that your new building and its systems operate as intended and deliver optimal performance. This process will also involve OH&S orientation, and a facility induction and training session(s) with your nominated personnel, so that your unit is all set to go when the first request for assistance comes in.

#### The main objectives of commissioning a facility are to...

- ensure new facilities and equipment are ready for occupancy and use, i.e. fit-for-purpose
- ensure that any new equipment meets all legislative requirements such as the Essential Services
  Management Act and prescribed energy levels under the Victorian Greenhouse Strategy
- induct and train nominated personnel in the operation of new equipment and safety procedures
- identify any minor defects which require rectification by the Building Contractor
- receive all warranties and operation and maintenance manuals from the Building Contractor as a condition of Practical Completion.

#### **Defects Liability Period**

There will be a Defects Liability Period of 12 months from the date of Practical Completion of your new facility.

During this period the Superintendent's Representative is responsible for managing the Building Contractor to rectify defects that may appear in the works.

If there are any issues with your new facility, please contact your Regional Manager in the first instance.

# Does ESIA or VICSES manage the commissioning process?

ESIA will work closely with VICSES HQ and your Regional Manager during the Building Contractor commissioning process, as well as representatives of your unit to ensure the transition from old to new is as seamless as possible.



Contact

esiases@justice.vic.gov.au

Website

www.esia.vic.gov.au





