

# VICSES Knox

## Update from the Emergency Services Infrastructure Authority

### Project Update | March 2021

- Construction has been underway since October 2020 with internal slabs completed and structural steel erected. The next phase includes cladding which has now commenced.
- The monopole tower foundation has been poured with tower delivery and installation anticipated by the end of March 2021.
- The majority of ground services have been relocated and the under-slab plumbing has been installed. The final connection points for services are being negotiated with the Department of Environment, Land, Water and Planning (DELWP).
- The Knox Unit has been engaged and provided confirmation on all relocatable equipment for the current facility, with the operational commissioning process to commence shortly with VICSES.



Construction underway for the new Knox Unit – progress as at February 2021

### Next Steps

- Completion of all external structures.
- Completion of committee of management land transfer to VICSES.
- Progression of traffic control system investigations and planning with VicRoads.

### Project Timeline

#### Site identification

Complete

#### Site due diligence

Complete

#### Land tenure

Complete

#### Schematic design

Completed

#### Town planning and zoning approvals

Completed

#### Detailed design

Completed

#### For tender documents

Complete

#### Procure and appoint construction firm

Complete

#### Construction underway

In progress

#### Construction concludes

June 2021

#### Commissioning of facility

June 2021

#### Handover of facility

June 2021

# Construction process



Once a builder has been appointed to construct a new VICSES facility, ESIA's project team plays an important role in managing the contract so that the construction phase runs as smoothly as possible.

## ESIA's role

During the construction of a new VICSES facility, ESIA's project team is responsible for a range of contract administration and management tasks, including:

- Reviewing the Contractor's Program and Plans (site management, traffic management, OH&S, Environmental Management Plan and commissioning/handover)
- Regular site visits and attending site meetings
- Responding to Contractor's requests for information, resolving technical queries with consultants and issuing of instructions to Contractor as required
- Managing the review and approval of Contractor submissions including samples, shop drawings, as-built drawings and operation and maintenance manuals
- Managing and administering contract variations
- Providing monthly reporting on progress on site



- In conjunction with the Quantity Surveyor, assessing contractor claims and processing contractor payments
- Tracking contract risks, issues and mitigations
- Managing contract extension of time claims and revised end dates
- Managing the required witness and commissioning activities
- Managing the inspection of the works at Practical Completion with consultants, the Contractor and VICSES, and prepare a list of incomplete and defective items
- Managing the Contractor's rectification of defects during the Defects Liability Period
- Managing the project close out activities including Final Certificate and Final Account.



## How long will it take to build our new facility?

ESIA estimates that your new facility will take approximately ten months to construct. As with any construction project of this size, there may be some schedule impacts, however ESIA and your VICSES Regional Manager will keep you informed throughout the process. Extensions or refurbishments will take less time to complete.

**Can we visit the site while it is under construction?** Construction sites are busy places. Many contractors work side-by-side and heavy vehicles come and go so there are a number of OH&S risks that must be considered. ESIA will endeavour to organise an opportunity for you to inspect the construction site at some stage.

**What happens if the weather impacts the progress of the build?** Factors such as inclement weather are considered when the estimated project timeline is determined. However, there may be issues out of ESIA's control that mean the construction will take longer than anticipated.

**Can we move into our facility as soon as construction has been completed?** Following practical completion and the certificate of occupancy commissioning of the facility must be undertaken before the unit is operational. This process ensures that new facilities and equipment are ready for occupancy and use, this process can take up to two months.

## Contact

[esiases@justice.vic.gov.au](mailto:esiases@justice.vic.gov.au)

## Website

[www.esia.vic.gov.au](http://www.esia.vic.gov.au)