

VICSES Officer

Update

December 2023



Project update

- Civil and structural work for operations and motor bay area has been completed.
- The Operational Communications monopole installation has been completed.
- Internal mechanical, joinery and hydraulics work has been completed.
- Internal electrical work and NBN connection work is progressing.
- External concrete pavement and cross over work is progressing.



VICSES Officer – External pavement works progressing.



Next steps

- Continue construction activities including:
 - Furniture, fixtures and equipment installation.
 - Motor bay epoxy flooring.
 - External services connection.

This update is current at time of distribution, however due to unforeseen circumstances, changes may occur.

Project timeline:

1

Site identification
Completed

2

Site due diligence
Completed

3

Concept and schematic design
Completed

4

Town planning approval
Completed

5

Detailed design
Completed

6

Procure and appoint construction firm
Completed

7

Construction commences
May 2023

8

Construction concludes
January 2024

9

Handover of facility
February 2024

Construction process

Once a builder has been appointed to construct a new VICSES facility, CSBA's project team plays an important role in managing the contract so that the construction phase runs as smoothly as possible.



Community Safety Building Authority (CSBA) role

During the construction of a new VICSES facility, CSBA's project team is responsible for a range of contract administration and management tasks, including:

- Reviewing the Contractor's Program and Plans (site management, traffic management, OH&S, Environmental Management Plan and commissioning / handover)
- Regular site visits and attending site meetings
- Responding to Contractor's requests for information, resolving technical queries with consultants and issuing of instructions to Contractor as required
- Managing the review and approval of Contractor submissions including samples, shop drawings, as-built drawings and operation and maintenance manuals
- Managing and administering contract variations
- Providing monthly reporting on progress on site



How long will it take to build our new facility?

CSBA estimates that your new facility will take approximately ten months to construct. As with any construction project of this size, there may be some schedule impacts, however CSBA and your VICSES Regional Manager will keep you informed throughout the process. Extensions or refurbishments will take less time to complete.



What happens if the weather impacts the progress of the build?

Factors such as inclement weather are considered when the estimated project timeline is determined. However, there may be issues out of CSBA's control that mean the construction will take longer than anticipated.



Can we visit the site while it is under construction?

Construction sites are busy places. Many contractors work side-by-side and heavy vehicles come and go so there are a number of OH&S risks that must be considered. CSBA will endeavour to organise an opportunity for you to inspect the construction site at some stage.



Can we move into our facility as soon as construction has been completed?

Following practical completion and the certificate of occupancy commissioning of the facility must be undertaken before the unit is operational. This process ensures that new facilities and equipment are ready for occupancy and use, this process can take up to two months.

 Contact: emergencyservicesenquiries@justice.vic.gov.au

 Website: www.csba.vic.gov.au