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| Minutes of meeting |
| Chisholm Road Prison Project |

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| **Meeting details** |  |  |
| **Meeting title:**  | Community Advisory Group | **No:** | 23 |
| **Date:** | Tuesday 17 May 2022 | **Time:** | 4:00pm to 4:57pm |
| **Location:** | Online via Microsoft Teams |  |  |
| **Attendees** |  |  |  |
| **Community Advisory Group members:** Justin Giddings (Chair), Corrina Eccles (Wadawurrung representative), Marylyn Pettit (community member), Barry White (community member), Kylie Grzybek (Deputy Chair, Councillor City of Geelong), John Brne (community member)**Other attendees:** Corinne Cadilhac (Deputy Secretary, Justice Infrastructure and CEO, Community Safety Building Authority), Lance Sleeman (Project Director, CSBA), Marlene Morison (General Manager, Chisholm Road Prison), Andrew Green (Manager, Project Communication, DJCS), Louis Larsen (Senior Adviser, Project Communication, DJCS), Nick Harley (Adviser, Project Communication, DJCS), Michelle Wood (Executive Director, Barwon South West Region), Alex Wigmore (Senior Project Manager, CSBA), Andrew Reaper (Assistant Commissioner Custodial Services, Corrections Victoria)**Apologies:** Anthony Aitken (Councillor, City of Greater Geelong), John Angelovski (Project Director, John Holland), Melissa Raby (Social Procurement Manager, John Holland) |

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| **Actions from May meeting**  |
| **Action 23.1** DJCS to provide photography of completed Aboriginal artwork to Nathan Patterson.  |
| **Actions closed at May meeting**  |
| No actions closed  |

**Item 1. Welcome**

* Chair welcomed attendees, with apologies recorded.

**Item 2. Previous minutes and actions**

* No actions recorded at previous meeting.
* Previous minutes approved.
* Chair noted update from Corrections Victoria to be given first.

**Item 4. Corrections Victoria update**

* Andrew Reaper (Assistant Commissioner Custodial Services, Corrections Victoria) provided update on status of the facility and security operations phase. The COVID-19 pandemic has impacted prisoner numbers and caused volatility in future demand, so the prison will be prepared for operations to be ready for use when required.
* AR noted that CV are working towards handover of the facility, with technical commissioning ongoing. On handover, CV will be responsible for the facility and its operation, security, and maintenance throughout the Facility Secure Operations (FSO) phase.
* Marlene Morison (General Manager, Chisholm Road Prison Project) noted that once construction and handover are complete, the prison will be used as a training facility for new and existing staff, providing a significant opportunity for training in a functional prison, without impacting operational prisons and prisoners. This will also allow the philosophy of the new facility to be embedded with staff before opening to better support rehabilitation and reintegration.
* AR noted that advertising will commence later this month for more than 100 staff to operate and secure the facility. This will include both custodial and Victorian Public Sector roles.
* Discussion between Barry White (community member) and AR regarding hiring of education staff for the facility. Education at the prison will be provided by a contracted TAFE provider. Significant resources will be allocated to educating and rehabilitating prisoners once the facility is operational to reduce recidivism.
* Discussion between Corinna Eccles (Wadawurrung representative), Kylie Gryzbek (City of Geelong) and AR regarding current and forecast prisoner numbers. Corrections Victoria will continue to monitor current and projected demand on the prison system and incorporate into planning.

**Item 3. Construction update**

* Alex Wigmore (Senior Project Manager, CSBA) provided a construction update – work continues to progress in line with scheduled date for completion.
* AW noted focus continues on soft and hard landscaping, with turf being rolled out, exercise equipment installed, and John Holland early works compound being decommissioned to enable work on facility car park.
* Discussion between Barry White (community member), Marylyn Petit (community member) and AW regarding works to Geelong Bacchus Marsh Road. Works are still on schedule to be completed mid-year.
* Discussion between BW and AW regarding provision of emergency services to the new prison from Fire Rescue Victoria, given pending relocation of Windemere station. AR confirmed that discussions with FRV will take place as part of emergency management planning for the facility.
* Discussion between CE and AW regarding artwork featured on the ceiling of the cultural centre and Wadawurrung glass in visitor centre, commending the work of the artist, NP.
* **Action 23.1** DJCS to provide photography of completed Aboriginal artwork to Nathan Patterson
* Discussion between MP and AW regarding potential light impacts on surrounding areas once facility is operational. Light leakage has been taken into consideration, with the prison using directional and adjustable LED lighting on the secure perimeter. Noise pollution from the site has also been considered, with measures taken such as increasing the number of speakers across site to enable reduced volume per speaker.
* Discussion between BW and AW regarding images used on exterior of interview rooms. DJCS to confirm whether this is imagery of the Grampians.

**Item 5. Community Feedback**

* Discussion between KG and AW regarding opportunity to hold next CAG in person. AW confirmed CSBA will look to hold the next meeting on site, with opportunity for the group to see the facility before its completion.

**Item 6. Other business**

* No other business recorded.

**Item 7. Meeting close**

* Meeting finished at 4:57pm.
* Next meeting scheduled for Tuesday 19 July.