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| Minutes |
| Cherry Creek Youth Justice Centre Project |

| Meeting details |  |  |  |
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| **Meeting title:** | Community Advisory Group | **No:** | 37 |
| **Date:** | Monday 6 June 2022 | **Time:** | **2:30pm to 3:30pm** |
| **Location:** | Cherry Creek Youth Justice Centre |  |  |

| Attendees |
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| **Community Advisory Group members:** Justin Giddings (Chair), Lisa Heinrichs (community member), Les Sanderson (community member), Stephen Wall (CEO, City of Wyndham), Cr Susan McIntyre (Wyndham City Council), Marisa Berton (community member)  **Other attendees:** Samuel Werner (Project Director, CSBA), Tess Mullenger (Director, Custodial Reform and Cherry Creek Operational Readiness), Andrew Green (Manager, Project Communication, DJCS), Louis Larsen (Senior Adviser, Project Communication, DJCS), Stephen O'Connell (Wyndham LAC, Victoria Police)  **Apologies:** Barbara McLure (Deputy Chair, community member), Corinne Cadilhac (Deputy Secretary, Justice Infrastructure and CEO, Community Safety Building Authority), James McCann (Executive Director, Young People’s Outcomes and Workforce Support), Cr Peter Maynard (Wyndham City Council), Cr Heather Marcus (Wyndham City Council) |

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| **Actions from June meeting** |
| **Action 37.1:** DJCS to email link to currently advertised roles, and provide a list of proposed local media outlets for campaign advertising for Community Advisory Group feedback.  **Action 36.1:** DJCS to confirm number of disabled car parking spaces at Cherry Creek  **Action 25.2:** (Ongoing) John Holland Group to provide regular update regarding local jobs on-site  **Action 29.9:** (Ongoing) Youth Justice to provide update on workforce planning and recruitment at Cherry Creek |
| **Actions closed at June meeting** |
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**Item 1. Welcome/ Apologies**

* Chair welcomed attendees; apologies recorded.

**Item 2. Previous minutes and actions**

* Chair noted actions to be covered in relevant portfolio updates.

**Item 3. Cherry Creek operational readiness update**

* Tess Mullenger (Director, Custodial Reform and Cherry Creek Operational Readiness) provided an update on the staffing and opening of Cherry Creek.
* TM noted the facility was funded in the State Budget, with two neighbourhoods, 56 accommodation rooms and 8 mental health beds to open from mid-2023.
* Discussion between TM and Lisa Heinrichs (community member) about future facility operations, job creation and training.
* Discussion between TM, LH and Stephen O'Connell (Wyndham LAC, Victoria Police) about future opening of further beds, noting current reduced demand for youth justice beds, and success of diversion strategies for young people.
* Discussion between TM, Cr Susan McIntyre (Wyndham City Council) and Stephen Wall (CEO, City of Wyndham) about opportunities for local services and goods for operations.
* TM provided an overview of staffing, variety of roles being created, and approach to recruitment and operational preparations over next 12 months.
* TM noted several initial Cherry Creek roles were currently advertised, with an upcoming advertising campaign to recruit staff for Cherry Creek and across Youth Justice, to run on a range of media platforms.
* Discussion between TM, LH, SW and Justin Giddings (Chair) about opportunities to highlight upcoming roles to local community.
* **Action 37.1:** DJCS to email link to currently advertised roles, and provide a list of proposed local media outlets for campaign advertising for Community Advisory Group feedback.

**Item 4. Project update**

* SW noted that project and construction updates would be provided in context, during the site tour commencing after the Community Advisory Group meeting.

**Item 6. Community discussion**

* None recorded

**Item 7. Other business**

* None recorded

**Item 8. Meeting close**

* Meeting finished at 3:30PM
* Next meeting Monday 22 August, venue TBC