

VICSES Wonthaggi

Update from the Emergency Services Infrastructure Authority

Project Update | May 2022

- Upon project completion, the VICSES Wonthaggi Unit will be relocated to its new facility at 89 White Road, Wonthaggi.
- The For-Tender Design was received from the Design Consultants on 18 March 2022, with the tender subsequently released on 23 March 2022.
- A site briefing took place on 30 March 2022. All tenderers were in attendance and provided submissions by the due date.
- The evaluation process is now underway, with all offerers undergoing a procurement evaluation process (refer to information page).
- Contract award is anticipated by August 2022, with construction to commence shortly after.



VICSES Wonthaggi Open Day – 7 May

Next Steps

- Complete evaluation and negotiations with preferred builder.
- Award contract and commence construction.

Project Timeline

Site Identification
Complete

Site due diligence
Completed

Concept, schematic design development
Completed

Town planning and zoning approval
Completed

Detailed Design
Completed

Tender Design
Completed

Procure and appoint construction firm
March - August 2022

Construction commences
August 2022

Construction concludes
Mid 2023

Handover of facility
Mid 2023

This update is current at time of distribution, however due to unforeseen circumstances, changes may occur.





Procuring a builder

The Department is committed to ethical, sustainable and socially responsible procurement. When procuring a builder to construct facilities on behalf of VICSES, ESIA does not simply accept the lowest price. A structured process is followed that considers value for money, the total benefits and costs over the life of the works, as well as environmental, social and economic factors, benefits and risks.

Building contractor procurements are often multifaceted and complex. The Department's Procurement and Contract Management Framework provides a set of principles, procedures and templates to support efficient, value-for-money procurements of building contractor services.

ESIA has implemented a multi-stage procurement process as part of the VICSES capital works program. By releasing an Expression of Interest to the market in 2019, ESIA sought to gain a detailed understanding of the contractor market and to identify a shortlist of contractors who could be invited to participate in the second stage Request for Tender process to ultimately identify the preferred contractor for delivery of your local headquarters.

What criteria is used to evaluate tender submissions?

Tender submissions are broken into four sections:

1. **Conformance:** the tenderer provides general company information and responses to the mandatory requirements.
2. **Technical criteria:** the tenderer demonstrates their technical capability and capacity and proposed approach to deliver the services.
3. **Commercial:** the tenderer provides a lump sum 'price' and rates for specific items that may require inclusion in the contract.
4. **Legal:** the tenderer confirms their acceptance of the contract form, or alternatively proposes alternative terms and conditions.

The technical criteria include an assessment of...

- The proposed team for the project and their relevant project experience and roles
- The proposed sub-contractors for key aspects of the building's construction (structural steel, electrical, plumbing, roofing etc.)
- Current workload and capacity to deliver the project
- The proposed schedule to deliver the works including date for completion
- Identification and mitigation of risks
- The supplier's approach to Occupational Health & Safety.



How long does the procurement process take?

It is important that the procurement process is conducted in an efficient and transparent manner to ensure all tenders received are fully and fairly evaluated. This means that the process from tender issue to contract award can take up to four months. This process provides for a robust selection of the contractor who will be responsible for delivering your new LHQ.

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