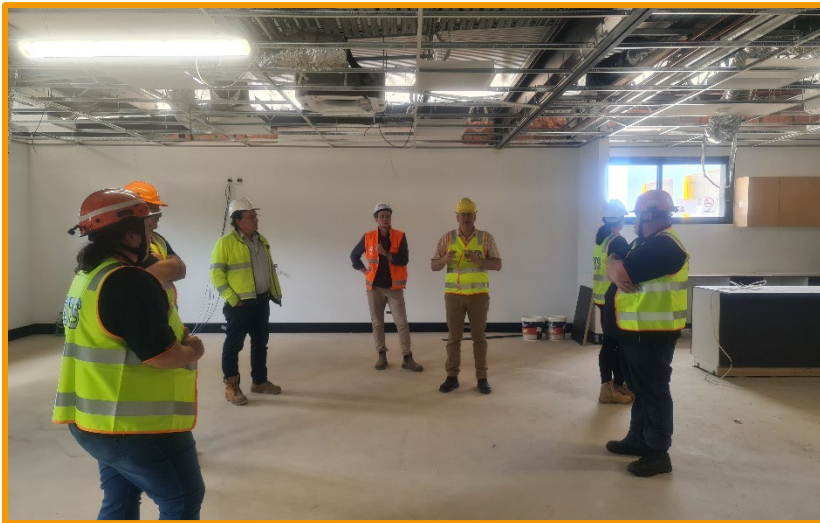


# VICSES Port Fairy

## Update from the Emergency Services Infrastructure Authority

### Project Update | February 2022

- The standardised design type for the VICSES Port Fairy project is a Type A hybrid, to be co-located with Country Fire Authority (CFA) Port Fairy.
- On 16 December 2021, the amended planning permit was received from Moyne Shire Council. A further amendment is required for flashing bollards at the main driveway and glazed folding doors for the motor room, which is underway.
- The design stage is now complete, and the Request for Tender (RFT) to selected contractors was released on 23 February 2022.
- On 18 December 2021, VICSES Head Office and the VICSES Port Fairy Unit Management Team (UMT) visited the VICSES Emerald and Northcote sites to support their operational readiness.



### Next Steps

- Review tenders and award contract to preferred builder.
- Commence construction.

*This update is current at time of distribution, however due to unforeseen circumstances, changes may occur*

### Project Timeline

#### Site Identification

Complete

#### Site due diligence

Complete

#### Concept design

Complete

#### Schematic design

Complete

#### Town planning approval

In progress

#### Detailed design

Complete

#### Procure and appoint construction contractor

In progress

#### Construction commences

Mid 2022

#### Construction concludes

Q1 2023

#### Handover of facility

Q1 2023



## Procuring a builder

The Department is committed to ethical, sustainable and socially responsible procurement. When procuring a builder to construct facilities on behalf of VICSES, ESIA does not simply accept the lowest price. A structured process is followed that considers value for money, the total benefits and costs over the life of the works, as well as environmental, social and economic factors, benefits and risks.

Building contractor procurements are often multifaceted and complex. The Department's Procurement and Contract Management Framework provides a set of principles, procedures and templates to support efficient, value-for-money procurements of building contractor services.

ESIA has implemented a multi-stage procurement process as part of the VICSES capital works program. By releasing an Expression of Interest to the market in 2019, ESIA sought to gain a detailed understanding of the contractor market and to identify a shortlist of contractors who could be invited to participate in the second stage Request for Tender process to ultimately identify the preferred contractor for delivery of your local headquarters.

### What criteria is used to evaluate tender submissions?

Tender submissions are broken into four sections:

1. **Conformance:** the tenderer provides general company information and responses to the mandatory requirements.
2. **Technical criteria:** the tenderer demonstrates their technical capability and capacity and proposed approach to deliver the services.
3. **Commercial:** the tenderer provides a lump sum 'price' and rates for specific items that may require inclusion in the contract.
4. **Legal:** the tenderer confirms their acceptance of the contract form, or alternatively proposes alternative terms and conditions.

### The technical criteria include an assessment of...

- The proposed team for the project and their relevant project experience and roles
- The proposed sub-contractors for key aspects of the building's construction (structural steel, electrical, plumbing, roofing etc.)
- Current workload and capacity to deliver the project
- The proposed schedule to deliver the works including date for completion
- Identification and mitigation of risks
- The supplier's approach to Occupational Health & Safety.



### How long does the procurement process take?

It is important that the procurement process is conducted in an efficient and transparent manner to ensure all tenders received are fully and fairly evaluated. This means that the process from tender issue to contract award can take up to four months. This process provides for a robust selection of the contractor who will be responsible for delivering your new LHQ.

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