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| Minutes of meeting |
| Chisholm Road Prison Project |

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| **Meeting details** |  |  |
| **Meeting title:**  | Community Advisory Group | **No:** | 21 |
| **Date:** | Wednesday 13 October 2021 | **Time:** | 4:00pm to 5:16pm |
| **Location:** | Online via Microsoft Teams |  |  |
| **Attendees** |  |  |  |
| **Community Advisory Group members:** Justin Giddings (Chair), Corrina Eccles (Wadawurrung representative), Barry White (community member), Anthony Aitken (Councillor, City of Greater Geelong), David Withington (community member), John Brne (community member) **Other attendees:** Lance Sleeman (Project Director, CSBA), John Angelovski (Project Director, John Holland), Andrew Reaper (Assistant Commissioner Custodial Services, Corrections Victoria), Marlene Morison, (General Manager, Chisholm Road Prison), Melissa Raby (Social Procurement Manager, JHG), Mario Xuereb (Director, Public Affairs, DJCS) Andrew Green (Manager, Project Communication, DJCS), Nick Harley (Adviser, Project Communication, DJCS), Brooke De Piazza (Regional General Manager, DJCS) **Apologies:** Kylie Grzybek (Deputy Chair, Councillor City of Geelong), Corinne Cadilhac (Deputy Secretary, Justice Infrastructure and CEO Community Safety Building Authority), Alex Wigmore, (Senior Project Manager, CSBA), Michelle Wood (Executive Director, Barwon South West Region), Marylyn Pettit (community member) |

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| **Actions from October meeting**  |
| **Action 21.1** DJCS to investigate existing data on potential transport users to the Barwon Prison precinct  |
| **Actions closed at October meeting**  |
| **Action 20.1** DJCS to refer the query on the exterior colour of HM Barwon Prison gatehouse to the responsible project |

**Item 1. Welcome**

* Chair welcomed attendees, with apologies recorded.
* Previous minutes approved.

**Item 2. Previous minutes and actions**

* Chair noted that **Action 20.1** (Barwon Prison gatehouse colour)isto be addressed in item 3.
* Chair provided update on previously closed **Action 19.1** (transport access to precinct) noting G21 have shown interest in running transport from Lara to the Barwon Prison Precinct but have requested data to reflect demand for service.
* **Action 21.1** DJCS to investigate existing data on potential transport users to the Barwon Prison precinct

**Item 3. Construction update**

* John Angelovski (Project Director, John Holland) outlined strict processes in place on site to comply with CHO Directions introduced to reopen the construction sector.
* JA outlined measures in place to manage COVID risks, including PCR testing of all workers from metropolitan Melbourne and worker access cards linked to vaccination and COVID test status. JA noted workers are not able to access the site if they have not provided proof of at least one vaccination.
* JA outlined safe behaviours John Holland is promoting amongst workers, such as encouraging lunch to be taken outside where possible.
* JA presented aerial footage showing recent work undertaken at Chisholm Road, noting there are currently over 1185 workers on site compared to a peak of 1478 reached prior to the construction industry shutdown in late September.
* JA noted that roofing works are now mostly complete across the site allowing for greater progress of finishing trades with fit out works advancing well. Most buildings now have power. Concrete paving of external walkways has commenced, along with the construction of a solar farm for the site.
* JA and Melissa Raby presented photos of internal progress made across site.
* JA noted that scheduled works to Geelong - Bacchus Marsh Road will commence following the signing of remaining permits. Once this has been done, communications will be developed to inform stakeholders and the community regarding works.
* Lance Sleeman (Project Director, CSBA) commended the work of John Holland in returning the site to operation following the shutdown of the construction industry. Anthony Aitken (Councillor, City of Greater Geelong) and other CAG members reiterated this.
* Closure of **Action 20.1** LS provided feedback from conversations with the Barwon Prison team at CSBA noting the comments that the colour of the gatehouse was considered to be influenced by the Golden Sun Moth, which is local to the area. LS confirmed that the gatehouse is in accordance with approved drawings and permits.

**Item 4. Corrections Victoria update**

* Andrew Reaper (Assistant Commissioner Custodial Services, Corrections Victoria) presented an update on COVID management at correctional facilities.
* AR noted there are currently over 50 prisoners with COVID who tested positive on arrival, and two instances within the mainstream system. All prisoners are required to undertake a 14-day quarantine period upon entry.
* AR outlined that vaccinations are now also required for all DJCS staff.
* Corrina Eccles (community member) left meeting at 4:43pm due to connectivity issues.
* Discussion between Barry White (Community member) and AR regarding vaccination of prisoners. AR noted Corrections Victoria have been running on site vaccinations.
* Discussion between AR and JA on Rapid Antigen Testing (RAT). AR confirmed approval has been given for use within the justice system with procurement ongoing, noting that some staff in correctional facilities are already subject to regular testing. JA noted approval is expected to be given for the use of RAT in the construction industry in November 2021, which John Holland and CSBA/DJCS welcomes.
* AR noted an ongoing independent cultural review into prisons in Victoria, and that public submissions would be sought by the review panel.
* AR provided an update on procurement for goods and services for the new prison, noting that CV will look to start engaging with local suppliers 8 months prior to first intake of prisoners to the facility.
* AR outlined that the first tranche of staff for the facility will be responsible for technical commissioning, allowing handover from John Holland, and will commence the initial operation and security of the site. CV are planning for recruitment of these staff, with recruitment of a second tranche of staff ahead of the intake of prisoners.
* Marlene Morison, (General Manager, Chisholm Road Prison) noted the ongoing work of CV and CSBA to procure furniture and equipment for the facility, as well as decisions around the range of equipment needed for the prison to properly function.
* MM shared presentation of drone detection security system being implemented on site.

**Item 5. Community Feedback**

* Discussion between BW, AA, LS, and JA regarding stormwater management of the project and potential run off into Hovells creek. AA noted previous correspondence with DJCS to City of Greater Geelong which outlined that stormwater must be managed within the precinct. LS confirmed this view noting the project has been designed to contain rainwater within the site.

**Item 6. Other business**

* AA raised work of City of Greater Geelong compost facility near the precinct. AA raised whether the precinct would be interested in being involved. LS and MM supported idea and agreed to a follow up conversation.
* AA noted a new aquatic centre to be constructed in Greater Geelong, and interest from Council in adopting elements of the engagement approach from Chisholm Road. AA to refer council staff to Andrew Green to discuss.
* JA and MR outline intentions of John Holland for continued fundraising on Melbourne Cup weekend, restrictions permitting.
* Discussion between BW and AR regarding seedlings mentioned in previous meetings grown at the Barwon Prison precinct and their availability to the local community. AR will take this on notice and get back to BW as soon as possible.

**Item 7. Meeting close**

* Meeting finished at 5:16pm
* Next meeting scheduled for Wednesday 8 December.