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| Minutes of meeting |
| Youth Justice Redevelopment Project |

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| **Meeting details** |  |  |
| **Meeting title:**  | Community Advisory Group | **No:** | 32 |
| **Date:** | Monday 6 September 2021 | **Time:** | 3:45pm to 4:52pm |
| **Location:** | Online via Microsoft Teams |  |  |
| **Attendees** |  |  |  |
| **Community Advisory Group members:** Justin Giddings (Chair), Barbara McLure (Deputy Chair, community member), Marisa Berton (community member), Lisa Heinrichs (community member), Natalie Walker (Wyndham City Council), Les Sanderson (community member), Cr Peter Maynard (Wyndham City Council), Corinne Cadilhac (Deputy Secretary, Justice Infrastructure and CEO, Community Safety Building Authority), Cr Susan McIntyre (Wyndham City Council), Cr Mia Shaw (Wyndham City Council)**Other attendees:** Justin Balasa (Project Manager, John Holland), Samuel Werner (Project Director, CSBA), Nick Harley (Adviser, Project Communication, DJCS), Andrew Green (Manager, Project Communication, DJCS) Tess Mullenger (Director, Workforce and Infrastructure, Youth Justice)**Apologies:**  James McCann (Executive Director, Custodial Operations, Youth Justice) |

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| **Actions from September meeting**  |
| **Action 32.1:** DJCS to distribute Local Industry Development Plan to CAG members**Action 29.9:** (Ongoing) Youth Justice to provide update on workforce planning and recruitment at Cherry Creek**Action 29.2:** (Carried) Natalie Walker to draft letter to Department of Transport on behalf of the City of Wyndham regarding tree planting near Cherry Creek site**Action 25.2:** (Ongoing) John Holland Group to provide regular update regarding local jobs on-site |
| **Actions closed at September meeting**  |
| **Action 31.1:** DJCS to provide update outlining project achievements on local content and employment targets**Action 31.2:** Youth Justice to provide an update on educational programs that may be offered at new facility**Action 31.3:** DJCS to provide final copy of community update mailout to Cr Peter Maynard**Action 31.4**: DJCS to confirm biographies of new CAG members and upload to project website**Action 31.5:** Youth Justice to advise CAG of final decision in relation to internal unit names**Action 31.6:** Youth Justice to provide update on advertising and recruitment campaign in development**Action 31.7:** Les Sanderson to provide contact details of new Little River CFA captain to DJCS project team**Action 29.7:** Chair to send follow-up letter to Hon. Tim Pallas, MP acknowledging Werribee Justice Precinct announcement |

**Item 1. Welcome/ Apologies**

* Chair welcomed attendees, with apologies recorded.

**Item 2. Previous minutes and actions**

* Discussion of **Action 29.2** (tree planting) Natalie Walker (Wyndham City Council) noted that discussions with Department of Transport are ongoing.
* Closure of **Action 29.7** (Werribee Justice Precinct) Chair noted that he has followed up.
* Closure of **Action 31.3** (community update mailout) Cr Peter Maynard (Wyndham City Council) confirmed receipt of information following previous meeting.
* Closure of **Action 31.4** (CAG member biographies) Andrew Green (Manager, Project Communication, DJCS) confirmed new biographies are now on the CSBA website for both Cr Mia Shaw and Cr Susan McIntyre.
* Closure of **Action 31.7** (Little River CFA Captain) Sam Werner noted he has contacted the new captain.
* All other actions noted for discussion during the Project and Youth Justice updates.

**Item 3. Project update**

* Justin Balasa (Project Director, John Holland) presented aerial footage of Cherry Creek and noted there are currently over 550 workers on site per day, with a total of 1 million labour hours reached as the project enters its peak construction phase.
* JB noted that the first part of civil works is now complete with the next stage commencing in January 2022. JB also noted 95 percent of structural steel works has been completed.
* Sam Werner (Project Director, CSBA) presented still images showing internal progress of buildings on site and outlined a range of construction and design features.
* Discussion between Lisa Heinrichs (community member) and Corinne Cadilhac (Deputy Secretary, Justice Infrastructure and CEO, Community Safety Building Authority) regarding impact of COVID on construction of the facility. CC noted that the project had been successful in applying for critical state infrastructure status, enabling work to continue with a strong COVID Safe Plan in place.
* Discussion between LH, CC and SW regarding ventilation throughout the facility once finished. SW and JB noted the facility’s separate amenities with dedicated open space, allowing fresh air and physical separation of offenders.
* Discussion between PM, CC and SW regarding perimeter fence of facility. CC and SW noted the site also includes a series of internal perimeter fences which, while transparent to promote the appearance of open space, are safe and secure.
* SW shared the latest Local Industry Development Plan report and commended John Holland on exceeding all targets including its Aboriginal Employment Target and the use of apprentices, trainees, and cadets as part of the Major Project Skills Guarantee. SW added that most of the local steel used on site is produced in Shepparton.
* **Action 32.1** DJCS to distribute Local Industry Development Plan to CAG members
* JB noted that in addition to other fundraising campaigns discussed previously, 80 jackets have been donated so far through John Holland’s Heat the Homeless campaign. Further fundraisers are planned in future, where possible in line with restrictions.

 **Item 4. Youth Justice update**

* Tess Mullenger (Director Workforce and Infrastructure, Youth Justice) presented on vocational and educational infrastructure plans. TM noted that as well as classrooms, the facility will also provide a variety of vocational spaces including barbering, hospitality training, industry workshops and a media centre. The facility will also include music rooms and recording facilities which have proven to be popular.
* TM noted the Department of Education will deliver education at the facility. Vocational training may include forklift driving and traffic management. A DET program manager is focussing on education at the facility.
* Discussion between TM, Barbara McLure (community member) and LH on educational and vocational options available at the facility once operational. TM confirmed that partnerships with local education providers will be finalised nearer to completion and mostly managed by DET; initial conversations have taken place with the Gordon Institute of TAFE.
* TM noted that VCE will be available to young people at the centre, although vocational courses tend to be more popular. TM added that textiles, arts and crafts will also be available to young people at the centre.
* Closure of **Action 31.2** (educational program update) following presentation.
* Discussion between Peter Maynard (Wyndham City Council) and TM regarding exercise available for young people on site. TM noted success of run club at Malmsbury Youth Justice Centre, confirming something similar may be implemented at Cherry Creek.
* Closure of **Action 31.5** (internal unit naming) TM thanked CAG for their feedback, confirming ministerial approval of ‘Cherry Creek’ as the facility name. Further approval had been given for the name for the spiritual centre as well as the names of internal units following feedback in the previous CAG meeting. Cr Susan McIntyre (Wyndham City Council) expressed appreciation for unit naming adjustments following CAG feedback.
* Discussion between PM and SW on signage for centre. SW confirmed procurement is ongoing, and more information will be available once approval is given.
* Discussion between MB and TM on spiritual centre. TM confirmed the centre will provide spaces for Aboriginal young people as well as multi-faith spaces. TM added that the spiritual garden adjacent to the spiritual centre will include a Yarning Circle but will also be used for a range of multi-faith activities.
* Discussion of **Action 31.6** (workforce planning), TM noted that YJ will keep CAG updated of this as more information is available. Action closed and merged with **Action 29.9**.
* Discussion between PM and SW on proximity of facility to Metropolitan Ring Road. SW confirmed that conversations have taken place with the Department of Transport and Vic Roads regarding current plans, which propose the road adjacent but distanced from the facility’s total land parcel.

**Item 5. Community discussion**

* Discussion between Marisa Berton (community member) and SW regarding size of project. SW confirmed that the site covers approximately 30 hectares and takes five minutes to walk across, and while large will retain a community feel.
* LH raised community feedback that site is still visible from the adjacent road but has communicated that this will not be an issue once trees have been planted. LH added she had contributed to a radio discussion about youth justice across Australia, emphasising the focus placed on rehabilitation in Victoria’s YJ system.

**Item 6. Other business**

* Chair confirmed actions.
* BM queried whether there is an opportunity to promote the project’s progress and achievements around the Local Industry Development Plan with the broader community. AG confirmed there were plans to promote this more broadly through media when possible.

**Item 7. Meeting Close**

* Meeting finished at 4:52 PM.
* Next meeting scheduled for Monday 8 November.